

Framingham Special Education Parent Advisory Council

Framingham Public School Liaison's Checklist

School Name: _____ Year: _____

- Post F-SEPAC events in a public place.
- Post F-SEPAC brochures in three languages in a public place.
- Find contact for school newsletter and inform them when a new F-SEPAC event is coming up and that it should be in the newsletter.

Contact Name: _____

Contact Telephone: _____

Contact Email: _____

Contact this person ___ days before the event to get it in the newsletter.

If you feel comfortable doing this, introduce yourself as the contact person for F-SEPAC to the principal, TEC (Team Evaluation Coordinator), the therapists, literacy and math specialists and any other staff you feel should know about you and F-SEPAC.

Name	Position	Email/Phone#	Contacted
	Principal		
	TEC		

- Inform F-SEPAC Officers of any school events (fairs, lectures, etc.) that would be of interest to us (posting information at or lecturing at) by contacting chairperson@F-SEPAC.org.
- Inform F-SEPAC Chairpersons about any issues you feel would be important for us to address or be aware of. We do not advocate for a specific child but all the children collectively.